



**CHILDREN WELFARE CENTRE  
CLARA'S COLLEGE OF EDUCATION,  
AFFILIATED TO MUMBAI UNIVERSITY  
Versova, Yari Road Andheri (W) Mumbai-400061**

## **IQAC -Perspective Plan**



**Year- 2021 – 2025**

# Table of Content

Sr.No.	Particulars	Page No.
1	<b>Institution at a Glance –</b> <ul style="list-style-type: none"><li>• <b>Our Inspiration</b></li><li>• <b>Our Management</b></li><li>• <b>Our Principal</b></li></ul>	
2	<b>Guiding Principle</b>	
3	<b>Vision and Mission</b>	
4	<b>Clara’s College of Education IQAC Cell</b>	
5	<b>Aims and Objectives of the Perspective Plan</b>	
6	<b>Formulation Process of Perspective Plan</b>	
7	<b>Perspective Plan: 2021 - 2025</b>	
8	<b>Curricular Aspects</b>	
9	<b>Learning Resources</b>	
10	<b>Infrastructure Up-gradation</b>	
11	<b>Student Support and Progression</b>	
12	<b>Research and Extension Activities</b>	
13	<b>Governance, Leadership and Management</b>	
14	<b>Innovations and Best Practices</b>	
15	<b>Perspective Planning Drafting Committee</b>	

## **Institution at a Glance..**

### **Our Inspiration**



Late Smt. Clara Kaul was a person with a determined vision for the development of children by way of education. A renowned social worker, her lifelong sacrifices and yeomen service to whomever she came across were a clear reflection of her practiced values of honesty and respect for all.

Her prime focus was to provide basic education to the poor and more so to the children hailing from the fisher folk community in Versova. Her perseverance concretized into the establishment of Children Welfare Centre High School, followed by Children Welfare Centre's Junior College of Commerce, Clara's Degree College of Commerce, Clara's College of Education and Children Welfare Centre Law college.

### **About Trust**

Quality education provides students the knowledge, skills, and confidence to reach their full potential. Children who are blessed with education of the highest quality qualify as better human beings and ensure that the message of universal citizenship remains strong. A few committed persons pledged their efforts and wisdom to set up Children Welfare Centre Trust with this very intention. The institution offers advanced education programs within the ever expanding geographical and cosmopolitan extent of the city. Registered under the Public Trust

Act, 1950 it caters to the holistic development of every student and strives to ensure that the objectives of education percolate into every strata of society.

Children Welfare Centre, currently in its 44<sup>th</sup> year of existence, continues its sustained mission by making laudable inroads in the arena of education.

The progress and success of its students and alumni is testimony to the tremendous efforts of the founder members and teachers in preparing them for lifelong learning with a positive approach. The relationship forged with the parents and the society at large remains the edifice for the progress made by the institution over the years.

Located in the bustling suburban locality of Andheri, Children Welfare Centre is well connected with the rest of the city. The institution is well fenced and provides a safe and tranquil ambience which is most conducive for the purpose of learning. It has a fully functional Pre-Primary school which uses a progressive educational model. The children have access to a definite path for academic progression from the primary and secondary school to the junior and degree college. The Centre admits students who wish to pursue graduation in streams such as Commerce, Management, Mass Media, Accounting and Finance. Recognizing the need for training prospective teachers to impart quality education, the Trust set up the Teacher's Training Centre under the B.Ed. program in Andheri, West in 2009. It has also set up the College of Law at Malad (West) in the same year.

The institution boasts of infrastructure to suit contemporary teaching and learning needs. Well equipped with an in-house science laboratory, the Centre also has computer labs, audio visual room, library, as well as recreational facilities. The concern of the management to provide the best facilities is evident from the clean and hygienically maintained rest rooms and canteen. More than 250 trained and proficient teachers contribute immensely to academic and personal development of students through mentoring and coaching. Each of them is equally responsible for building the values of honesty, respect and diligence in the students.

Children Welfare Centre has a proven track record that leads the present objectives towards better opportunities and prospects. It has been aptly rewarded for its performance. It was named the Best School in K-West Ward by the Education Department of Municipal

Corporation of Greater Mumbai in the past. Mr. Ajay Kaul, the Honorary Principal of the institution, was the recipient of the State Award for the Best Teacher in the year 2002-2003. Children Welfare Centre is an ideal platform for the awe- inspiring force of more than 4000 registered students to spread their wings. With experience and better resources at hand, the institution has secured permission to start the M.Com course at Clara's College of Commerce, Versova, Andheri (West). The Management is also elated in stating that permission has been granted by the Govt. of Maharashtra to start Jr. College in Arts and Commerce streams at Malad (West) and also a school affiliated to CBSE Board has commenced in the same institution. The moment of pride for the Trust is the commencement of an IB School at off Yari Road, Versova.

### **About College**

Clara's College of Education was established in the year 2009 in the memory of late Smt. Clara Kaul- an eminent educationist, who had a missionary zeal to take learning to every strata of society.. The College is recognized by **N.C.T.E.** Approved by **Govt. of Maharashtra**; And Affiliated to University of Mumbai. The aim of the college is to contribute to the ever evolving education system by providing excellent teachers who can confer leadership and creditable learning.

The Society today has grown into a big educational hub imparting higher-level education . Under the umbrella of CWC Various Educational Courses are running like- Pre-primary, Primary, and Secondary School, CWC Junior College of commerce, CWC Clara's college of **Commerce** ,CWC College of **Law**, Clara's College of **Education**.

The colleges run by CWC are all recognized by various bodies of Govt. of India like the, National Council for Teachers Education, Bar Council of India and the degree courses at CWC are affiliated to the University of Mumbai. With excellent curricula, innovative pedagogy and experiential learning.

## **Our Management**



Education is the integral element which sets the foundation of the individual characteristics and the society as whole. It is that element which bridges the gap across the oceans, enabling us to reach beyond the precincts of our realm.

Imparting quality education is more than teaching books and conducting lectures. It is more of a creation and must have systematic and innovative approach. Over last three decades, there have been phenomenal changes in the industries and the demand for professional talent has been increasingly growing in the market. The evolution has led us to inherit and implement various innovative and practical methods of imparting knowledge.

As an educational institution we understand that it is our colossal responsibility to, not only impart quality education, but also contribute to the future generations in a way that they are prepared for the professional world that exists beyond the walls of the institution, and to suffice this need, we need awakeners in the form of ‘teachers’ ; Teachers who are more than supporters in the education system; Who can inspire students and become their mentors, sustaining the balance between curiosity, knowledge and wisdom.

At Clara’s College of Education, we stress on developing proficiency, creating the educators of inspirational nature, with right attitude for their professional Career.

**Ajay Kaul**

**Managing Trustee**

## From the Principles Desk...



I feel so grateful to be a part of our great institution, Children Welfare Centre Clara's college of Education. The vision of the college speaks of the Institutional culture and the nature of the curriculum transacted. Student teachers are also involved in community work as a part of their B.Ed. program with the thrust.

We believe in making our students self-reliant knowledge producers and analytical in mind for greater insight into global problems. The college therefore has a strong infrastructure, the staff have developed a number of technological skills for the future development of the students. All the activities are based on learner centered principles. Clara's College of Education, attempt to equip students with the appropriate knowledge, competencies, habits, attitudes and values required to be good teachers and also good human beings.

The continuous, comprehensive and collaborative efforts of the Management, faculty, students, alumni and all other stakeholders have cultivated a culture that is full of contentment and belonging.

Principal. Dr. Ratnaprabha N. Rajmane

M.A.(English. Marathi. Education),M.Ed., M. B. A.( in Education Management), Ph.D. in Education.

## **Guiding Principles of the perspective plan**

The present Perspective Plan has been prepared keeping in consideration of the following rationale –

- Every higher education institution requires setting up of individual quality benchmarks through a wide array of activities as envisaged in the quality assessment exercises
- The college has its own set of vision and mission, which tends to define the institutional commitments towards different stakeholders of the society

### **Vision of the college**

**Our Vision is to provide value based education with new innovations and ideas so that our student-teachers grow into aesthetically rich, intellectually aware and integrated young teachers ,capable of fulfilling their dreams and aspirations.**

### **Mission of the college**

**“ Our Mission is to contribute to the ever evolving education system by providing excellent teachers who can confer leadership and creditable learning services, making a difference to the society.”**

### **Clara’s College of Education IQAC Cell**

The Internal Quality Assurance Cell (IQAC) of the college is involved with various aspects of institutional strategy making and planning process round the year, as per needs and vision of the institution. This includes both academic as well as administrative matters.

The IQAC Coordinator actively coordinates with the Principal in the policy making process on a regular basis. The policy planning aspects are discussed in the IQAC Core Committee meetings and appropriate resolutions adopted as per needs and requirement.

The idea of having an institutional Perspective Plan is a recent initiative and the same has been prepared covering the period 2021 to 2025, which has been duly approved by the college, keeping in view of the various strengths, weaknesses, opportunities and challenges of the institution.

### **Functions of the IQAC are:**

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various program / activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

### **Benefits of IQAC**

#### **IQAC will facilitate / contribute to**

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture.
- c) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- d) Provide a sound basis for decision-making to improve institutional functioning;
- e) Act as a dynamic system for quality changes in Higher Education Institution.
- f) Build an organized methodology of documentation and internal communication.

## **Collage IQAC Cell**

### **Role of Internal Quality Assurance Cell**

- The IQAC was established in the College on 10-11-2021.
- The purpose of the IQAC is to ensure quality of teaching, learning skills, infrastructure and facilities.
- It interacts with Students, Teachers and Management to ensure co-ordination for quality maintenance.
- The IQAC team analyzes and ensures if the facilities which are given to the students are adequate or not.
- IQAC team is always receptive to new ideas generated for improvement in the quality of education for Higher Education.

### **Vision of IQAC**

To make quality the cornerstone of higher education by encouraging self-improvement, external evaluation, and ongoing innovation, ensuring excellence in every aspect of the institution.

### **Mission of IQAC**

- To stimulate the academic environment for promotion of quality of teaching-learning and research.
- To encourage self-evaluation, accountability, autonomy and innovations.
- To undertake quality-related research studies, consultancy and training programs.
- To make familiar and used to with the latest technological developments in the field of information communication.

### **Goal of IQAC**

The objectives of the IQAC are to build the institution that will stand as a beacon of light in the field of learning. The key goals are:

- Quality Enhancement
- Accreditation and Compliance
- Stakeholder Engagement
- Innovation and Best Practices
- Continuous Improvement
- Capacity Building
- Transparency and Accountability

## Composition of IQAC

Sr. No.	Name and Status of Members
1	Prin.Ajay Kaul – Hon. Gen. Secretary- Children Welfare Centre
2	Dr.Ratnaprabha Rajmane – Prin. Clara’s college of Education – IQAC, CDC co-coordinator,
3	Dr. Madhuker Gitte –Prin. Clara’s College of Commerce- Nominee from Education
4	Smt. Shahista Munshi- Nominee from local society
5	Prin. Prof. Sunayna Kadle – Educationist and Research Adviser
6	Asst.Prof. Upasna Roy –HOD staff representative
7	Asst.Prof. Seema Singh – Teacher’s representative.
8	Asst.Prof.ShahajiNikalaje -Teacher’s representative
9	Asst. Prof. Smita Chulliparambil. – Teacher’s representative
10	Smt. Sunita Kamble – Admin Staff.
11	Ms. Rimsha Abdulla -Students council representative
12	Ms. Muskan Shaikh -Students council representative
13	Mr. Pravin Deshmukh –Library In charge

### **Formulation Process of Perspective Plan :-**

The Perspective Plan (2021-2025) has been prepared by the Internal Quality Assurance Cell

(IQAC). The entire exercise has been envisioned keeping in view of the quality parameters laid down by NAAC for holistic up-gradation of a higher educational institution.

The mode of execution shall be mainly through IQAC interventions, in a phased manner, to be decided from time to time as per resolutions taken in the IQAC Core Committee meetings.

### **The aims and objectives of the Perspective Plan Current perspective plan can be summarized as under :-**

- To ensure a holistic development of the institution during the pre-accreditation period, by ensuring maximum utilization of all resources.
- To ensure a continuous quality assurance system in place for making the college one of the most desired institutions of higher learning by students.
- To acquire better grades in all future quality assessment exercises
- To lay the foundation for a quality of the institution
- To achieve the above set of broad aims, which are planned to be executed over the next 5 years.
- To promote good governance practices and transparency in all institutional procedures and practices.
- To supplement paradigm changes in curricular aspects, aided through qualitative as well as quantitative up-gradation of learning resources, institutional infrastructure, student support and progression as well as research and extension activities
- To conduct good practices in different arenas for attaining quality benchmarks in different paradigms.

## **Perspective Plan: 2021-2025**

### **Learning Resources**

- a) To make teaching and non-teaching staff ICT-enabled/ computer savvy
- b) To make optimum use of the Laboratories, etc.
- c) To undertake various measures to popularize and provide easy access to all students to various forms of e-learning resources that are available in different modes and platforms
- d) To do registration of SWAYAM portal
- e) Purchase of recent text books for catering to the upgraded CBCS syllabi

### **Criterion wise work done in the college-**

#### **Criterion I - Curricular Aspects**

Institutional curriculum framework is disseminated through experiential learning practices. Most of the faculty members have been involved in the curriculum designing and framework work process.

- Revisiting vision and mission
- Value based activities
- Experiential learning activities
- Community Engagement –Urban/Rural
- Youth building peace equality
- Environmental sustainability/ Ecosystem
- Inclusive Education
- Indigenous languages
- Sustainable Development
- Capacity building
- Restructuring institutional curriculum as per revised B.Ed. curriculum
- Feedback mechanisms about curricular aspects
- Starting new PG program and other integrated course

## **Criterion II- Teaching –Learning And Evaluation**

- Experimental learning
- ICT integration- training in LMS and other ICT tools for teaching-learning and evaluation (e-portfolio)
- Training for inclusive practices
- Fostering use of Models of teaching and learning
- Laboratory – based learning in Science, Mathematics, Languages, Psychology
- Choice Based Co-Curriculum activities
- Skill Based learning activities
- Faculty empowerment
- Constructivist Learning Approach
- Reflective teaching learning practices
- Strengthen evaluation practices of faculty
- Students Collaborative seminars and workshops

## **Criterion III – Research, Innovations and Extension**

- Minor research plan by faculty- Funding agencies
- Strengthen Consultancy service
- More publications of Research work
- Collaborative seminars and workshops
- Enhancing Community based activity through Extension work
- Collaborative with reputed departments, government and Non-Government
- Outreach activities for deprived sections of the society

## **Criterion IV – Infrastructure and Learning Resources**

- Augmenting college infrastructure with Sustainable practices
- Optimum utilization of available infrastructure
- Optimum utilization of available learning resources
- Update the different laboratories
- Upgrade the library as per the requirement
- Well-equipped Art and Music room
- Restock ICT and Sports equipment's

- Audit-Structured, Water, Energy, Fire and Green Audit
- Mentoring and counseling services for learning resources

### **Criterion V – Students Support and Progression**

- Mentoring and counseling services
- Strengthening placement cell
- Counseling of needy students
- Effective Alumni engagement
- Health Check-up
- Govt. Scholarships- EWS, Minorities, and backward class.
- Remedial support

### **Criterion VI – Governance, Leadership And Management**

- Strengthening IQAC and CDC empanelling eminent people
- Maintaining institutional Ethos and professional climate
- Vision mission translated through Benchmarking activities
- Strengthening Students Welfare Schemes
- Academic initiatives for local/national educational institutions
- Developing more linkages at national/ international level
- Encouraging faculty for professional enhancement specifically for inclusive practices, models of teaching and research methodology
- Strengthen appraisal mechanism

### **Criterion VII – Institutional Values and Best Practices**

- Designing and implementing best practices on vision and mission
- Designing and implementing best practices with global perspectives
- Popularize 3 H's in Teacher education as well as school education through contemporary methodology
- Prepare the value based and competency based curriculum and implement the same
- Promote value based and competency based Education through consultancies keeping in mind the present Indian educational policies.

## **Perspective Planning Drafting Committee-...**

Dr. Ratnaprabha Rajmane – Prin. Clara's college of Education

Asst. Prof. Upasna Roy – HOD staff representative

Asst. Prof. Seema Singh – Teacher's representative.

Asst. Prof. Shahaji Nikalaje - Teacher's representative

Asst. Prof. Smita Chulliparambil. – Teacher's representative

## **IQAC Meetings done from Year 2021 to 2025**

### **Year 2021-**

IQAC Meeting - 10-11-2021

### **Year 2022 -**

IQAC Meeting - 15-04-2022

IQAC Meeting - 23-07-2022

### **Year 2023 –**

IQAC Meeting - 21-01-2023

IQAC Meeting – 20-05-2023

IQAC Meeting – 11-08-2023

### **Year 2024 –**

IQAC Meeting - 12-05-2024

IQAC Meeting - 27-07-2024

### **Year 2025 –**

IQAC Meeting - 26-04-2025

IQAC Meeting - 25-06-2025